**Minutes of the LTTA Mobility in Trutnov, Czech Republic**

**Venue: VOŠZ, SZŠ a OA Trutnov**

**Day 1: Sunday February 11, 2024**

The session began with a welcome from the host school

The partners travelled to Vrchlabí to get acquainted with the area of the Krkonoše Mountains and the environmental protection in force in the area.

The topic „Sustainable environment and climate curriculum“ was discussed.

Project Stages and Responsibilities:

Partners Discussed the stages of the "Zero Waste= Sustainable World" project, clarified partners’ responsibilities and collaborative efforts. Further, the partners discussed the “Sustainable environment and climate curriculum”.

Quality and Quantity Indicators of Project Activities:

After the apparent changes in coordinator´s school, the partners explored the changes in the quality and quantity indicators for effective project management, focusing on planning, monitoring, budgeting, and practical arrangements.

Overview of project documentation tools was made, emphasizing Google Drive and its folders.

Ensuring proper organization and collaboration through shared documents.

Project Results and Outputs:

The partners discussed expected project outcomes and deliverables.

Emphasis was made on the importance of measurable and impactful results for the sustainable environment.

Workshop No. 3: Methods and strategies for teaching, curriculum design are determined (did not take place online, but in person) Minutes are to be processed individually

**Day 2: Monday, February 12, 2024**

Dissemination Activities:

Strategies for project dissemination through the project website, eTwinning, and social media were discussed and evaluated. Emphasis was made on reaching a wider audience and maximizing project visibility.

Upcoming Staff, Timetable, and Mobility Dates:

After the expected change in the closing date for the project, detailed discussion on upcoming staff involvement had to follow, including timetable and mobility dates.

Ensuring proper coordination for effective project implementation.

Discussion and Feedback

Participants shared thoughts, insights, and feedback on the LTTA's discussions and activities.

Certificate Ceremony

The organizer of the meeting presented the participants with certificates in recognition of their active participation and valuable contributions to the LTTA.

Closing Remarks:

The facilitator thanked all participants for their engagement and contributions, looking forward to successful project implementation.

End of LTTA in Trutnov, Czech Republic.